
**MINUTES OF THE MEETING OF SHAWBURY PARISH COUNCIL HELD IN THE
VILLAGE HALL ON TUESDAY 18th. SEPTEMBER 2018 at 7.00pm.**

Public Session:

There were seven members of the public present:

- (a) One member introduced herself stating that she had recently moved into the area and was looking for opportunities to do voluntary community work. She was introduced to the Youth Club officers.
 - (b) A resident from the Bridgeway area sought support from the Council to object to a planning application for a development which, if approved, would see heavy goods and agricultural vehicles regularly travelling through Bridgeway, which is a quiet residential area. This would pose a health and safety risk to residents and particularly the many children living there.
 - (c) Two Members of the Shawbury Football Club were seeking a loan of £2,700.00 from the Parish Council to enable a firework display to be provided for the public in November.
 - (d) Two residents from Hazeldine Crescent raised concerns about inconsiderate parking in the Crescent and advised Council Members that the area of open land causing problems had been sold to residents for Community use at the time the estate was built. Members pointed out that issues (b), (c) and (d) would all be considered in detail during the meeting.
 - (e) Mr. Richard Bailey asked the Council to include an item on the October agenda related to the Parish Paths Partnership. This was agreed.
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Present:

Mr. A. G. Foster (Chairman)
 Mr. J. Kennedy
 Ms. S. McIntosh
 Mr. B. Lyon
 Mrs. J. Manley
 Mr. A. Brown (for part of the meeting).
 Mr. R. Pinches
 Mr. D. Roberts
 Mrs. J. Herbert
 Mr. C. Kirkup

In Attendance:

Shropshire Councillor S. Jones (for part of the meeting).
 The Parish Clerk.
 Rev R. Cresswell (for part of the meeting).
 One member of the public.

18/91 Apologies.

Apologies were received and accepted from Councillors Mr. J. Vernon and Mr. P. Sharp and Flt. Lt. M. McArdle (RAF Shawbury).

18/92 Personal or Prejudicial Interests.

There were no interests declared.

18/93 Reverend Rich Cresswell.

The Chairman and Members welcomed the new Vicar to the meeting, wished him success and happiness and assured him of the co-operation and support of the Council. Rich stated that he had now been in the Parish for three months and was thoroughly enjoying the challenges which were facing him in a vibrant community. He looked forward to working with the Council on various issues.

18/94 Minutes of Meeting held on August 14th. 2018.

The minutes of the meeting, having been circulated, were approved and signed by the Chairman as a true record.

18/95 Matters Arising.

(a) Smart Water 18/75(a)

(i) Councillor A. Brown had raised concerns about the placement and positioning of the Smartwater signs round the Parish. Smartwater had advised the Clerk that it was the responsibility of the Police, who had reached an agreement with Shropshire Council about the locations and no concerns had been raised in other Parishes where Smartwater was in operation.

(ii) The Vice Chairman stated that he had a number of signs stored at his house and with the help of a few Members would arrange for them to be erected at suitable locations.

(iii) The Clerk was asked to arrange a suitable date with Rachael Oakley for the distribution of the remaining packs to residents by Smartwater and the Police. Members agreed to help where possible and the Clerk agreed to contact the Housing Association to see if they were prepared to give assistance.

(b) Car Park & Playing Field Posts (18/75(f)).

Members considered reports from Councillor Brown and the Vice Chairman and it was agreed that with one exception the posts round the playing field were all in a reasonable condition. There was a need to replace posts round the car park including placing another seat in one location. Clerk to contact Luke Wilson to explain what was needed and to get him to provide a quotation for the work.

(c) Hazeldine Crescent (18/75(c))

Members noted the interesting content of an email received from a resident living in the Crescent which appeared to indicate that the grassed area had been donated to the residents for community use and that the Parish Council had agreed to cut the grass as a gesture of goodwill. This had been confirmed by residents attending the public session when it was stated that when the houses were built all the new residents had agreed to be involved in the purchase of the land. They had been asked to forward written confirmation of this and the Council would not take any further action and until this was proven.

The residents had been advised that there was nothing that could prevent the inconsiderate parking unless it was causing an obstruction to road users, which would need to be reported to the police.

(d) Highways Issues (18/80(b))

Members noted the response from Victoria Doran and it was confirmed that the barrier at the junction of the A53 and White Lodge Park had been repaired.

(e) People's Meadow (18/75(h)).

The Vice Chairman gave a detailed explanation of the term 'People's Meadow' which simply meant it was an area where there was an opportunity to walk and enjoy the surroundings. It was noted that Mr. Viv Marsh was continuing to assist Richard Bailey in trying to develop wild flower areas and no further action was needed.

(f) Sponsorship (18/87)

Clerk reported that all four companies had renewed their sponsorship and had been thanked for their support.

(g) Request for streetlight to be moved (18/76(6)).

Councillor Brown had forwarded a report following a meeting with the resident making the request and after due consideration Members agreed to the light being moved, providing the following requirements were met:

(a) Provision of a copy of the property deeds indicating ownership of the land.

(b) A signed and witnessed agreement to the new location from the adjacent property owner.

(c) A written agreement to pay the full cost of the work with payment made prior to the work being carried out.

(h) Cycle Track Fencing:

The Vice Chairman reported on vandalism to the fencing round the children's cycle track which had been reported by Mr. Creber. Community members had re-installed the fencing and he had carried out modifications to make the fencing more secure.

18/96 Correspondence.

Details of the correspondence received since the last meeting had been forwarded to Members and these were considered and where necessary appropriate responses were noted or made.

Particular note was made of the following:

1. Complaint about over-grown brambles in the Glebe. Clerk reported that these had been removed by Mr. Richard Bailey.
2. A letter from Mrs. Howard seeking grant aid for the local Guides and Brownies.
3. An email from Councillor Leonard Sambrook raising concern about Shropshire Council's proposal to change the allocation of CIL local funds

18/97 Accounts for Payment.

It was resolved to pay the following accounts:

Mr. J. Wilson	Salary (September)		£572.96
Mr. J. Wilson	Expenses (August)		£60.44
Office Rent	(April-Sept incl.)		£225.00
Inland Revenue	PAYE (September)		£143.20
	N.I. (September)	£1.95	£145.15
Mr. R. Bailey	Maintenance (August)	£250.00	
	Repair to Cycle Track fence	£20.00	
	Removing bramble from Glebe fence	£30.00	£300.00
Mr. T. Creber	Litter collection (August)		£320.00
Mr. L. Wilson	Play Area grass cutting etc. (August)		£167.00
Mr. J. Kennedy	Materials for fencing repair (cycle track)		£53.40
Shropshire Council	Path surfacing & drainage in Moat & Glebe		£7,800.00
Mr. C. Ruck	Annual I.T. support (08/18-08/19)		£120.00
Ms. S. McIntosh	Materials for grave yard project		£39.23

18/98 Financial Statement.

A financial statement was tabled and approved.

18/99 Mid-Year Financial Statement

A mid-year financial statement produced by the Clerk was tabled, considered in detail and adopted.

The Clerk was thanked by Members for a detailed explanation of the report.

18/100 Exchange of Information:**(a) Agenda Items for next meeting:**

Future of Parish Paths Partnership.

(b) The following items of concern were recorded:**(i) Highways:**

Report of warning signs left at the junction of the A53 and Wytheford Road.

(ii) Street Lighting:

A Shropshire Council streetlight at the junction of the A53 and Mytton Lane had not been working since it was installed and remains of old light still not removed from the site

(iii) Other:

No other issues raised.

18/101 Reports from:**(a) Police:**

Incidents recorded in July:

Anti-Social-Behaviour - 13

Harcourt Close; Leasowes Park; White Lodge Park (2); A53 (2); River gardens (2); Erdington Close; Playing Field (2); Painsbrook Lane; Church Close.

Violent Behaviour – 7

Wytheford Road: Harcourt Close; A53; Playing field; Hazeldine Crescent (2) Poynton Road

All the above are under investigation.

Criminal Damage – 6

Glebelands (2) under investigation; Poynton Road (3) no suspects identified; Wytheford Road (Under investigation).

Other – 4

Wytheford Road - Drugs under investigation); Burglary (awaiting Court outcome).

B5063 - Public Order (awaiting Court action).

Church Close – Other Crime (Under investigation).

(b) RAF Shawbury.

No report tabled.

(c) Shropshire Council.

Shropshire Councillor S. Jones reported:

- (a) BT would be carrying out work outside the school in Poynton Road with a traffic control in place.
- (b) There would be no free trees on offer in the current year but it was hoped to re-instate the project in the next financial year.
- (c) Following on from numerous County wide complaints challenging the proposed changes to the allocation of the CIL local fund, it had been decided not to proceed with the plan until a further review was undertaken.

18/102 Internal Correspondence:

Councillor Brown had queried the validity and ethics of individual Members circulating certain email responses and reports to fellow Councillors. He felt that these should be sent to the Clerk, who would decide if they were relevant and needed full distribution.

The Clerk reported that they were not contravening Council regulations or Data Protection rules but SALC felt the Council should discuss the issue and if necessary confirm a policy. It was proposed and seconded that the practice should continue and this was approved by nine votes to one.

18/103 Section 106 Projects.

Councillor D. Roberts, the Clerk and Shropshire Councillor S. Jones had attended a meeting in Shirehall called by Gemma Lawley, following concerns raised by the Contact Service Manager over the use of the money generated by the development taking place in Poynton Road, as this was not legitimate use of Section 106 funds.

It was pointed out that this was not an official 106 agreement but a contract agreed between the following people - Planning Officer, Developer, Countryside Park and Heritage Sites Manager and the Parish Council in lieu of the provision of a further open space area.

After due consideration it was agreed that as the money was not a true 106 agreement it should have been identified as a grant and the money transferred to the Council. Arrangements would be made to transfer the outstanding amount but to date this money had not been received.

The Parish Council would then advise Countryside Manager as plans were developed and financed.

Projects:

(a) School Crossing:

Shropshire Council had agreed to the plan suggested by Shropshire Councillor S. Jones and detailed plans were being produced and costed.

(b) Paths:

Project completed and the invoice settled.

(c) Street Lights:

Discussions were on-going between Shropshire Council Street Lighting Officer, Councillor A. Brown and the Clerk.

(d) CCTV Camera:

EON had confirmed that it was not possible to attach the camera to the existing streetlight in the car park and the only alternative would be to erect and power a further post at a cost of £800 - £1,000. Members did not feel this was a suitable option and the Chairman agreed to meet up with Councillor Sharp and look at alternative locations for the camera.

18/103 Burial Ground/Parish Church Yard.

Councillor Ms. S. McIntosh:

(a) Gave a detailed report on the project that she and Councillor Mrs. J Manley had organised to renovate the graves of World War 1 servicemen, who had been buried in the Church Yard.

RAF Shawbury had agreed to provide a team of trainee servicemen to give assistance but other commitments prevented them from attending. However, some Councillors, members of the public and the Vicar had rallied round to give valuable advice and assistance, which enabled the project to be completed as planned. She wished to thank all those who had been involved.

Council Members congratulated her and Councillor Mrs. Manley for overseeing the project and extended thanks to all who had been involved, noting that it was essential that we remembered and honoured the commitment that these servicemen had given to their Country.

(b) Stated that following conversations with the Rev. Cresswell it had become apparent that the policies regarding the extended burial ground, which was owned by the Council, needed a full review as it was in fact a 'private cemetery' and should be treated as such.

Together with the Clerk, she was arranging an urgent meeting with Rich to review the policies which would then be brought to the Council for comment, consideration and adoption.

18/104 Planning:

A. The following applications had been received and were considered:

1. Land east of Erdington Close – erection of a general- purpose Agricultural Building (18/03983/FUL). Objection raised to the proposal because of the impact on the community by heavy goods and agricultural vehicles having to use Bridgeway to access the site.
2. Chetwynd, School Lane, Shawbury (18/03898/FUL) – erection of a storage building for tractors and implements for maintaining a 3 acre plot and storage of a classic motor vehicle. Supported on a majority vote of Members with two Members objecting to the plans and two more abstaining.
3. Land adjacent to 2, Muckleton Lane, Edgebolton – change of use from agricultural storage building to stable (18/04087/FUL). Application supported.

B. The following applications have been approved by Shropshire Council:

Shawbury Park – conversion of farm buildings into four dwellings with passing places created on the lane (18/00824/FUL)

2. Land east of 118, Church Street, Shawbury – erection of two dwellings (18/02662)

3. Papillion, Wytheford Road, Shawbury – re-instatement of residential status of existing cottage building.

18/105 Firework Display.

Members considered in detail the proposal put forward by the Football Club and many felt this was a worthwhile development but that the costing and organisation of the event was lacking in detail and that there was insufficient time to put together a viable plan. It was noted that when the event had been run before it had included a bonfire as well as the fireworks and had taken at least nine months to organise. The Clerk was asked to advise the Club of the decision but to state that some Councillors were willing to meet with them and make a detailed plan to run an event in 2019.

18/106 Committee and Other Reports.

Deferred to next meeting.

18/107 Review of Policy Documents.

Clerk advised Members that there was a requirement to review all the Council policy documents and invited them to inform him of any identified changes that were required.

18/108 Press Matters.

The Clerk would make an appropriate report and Councillor Ms. McIntosh would produce a report on the Church Yard project.

18/109 Date and time of next meeting.

The next meeting will be on October 9th. 2018 at 7.00pm in Shawbury Village Hall.

Approved as a true record of the Meeting.

Signed: A. Foster (Chairman) **Date:** October 9th. 2018

Correspondence received since last meeting – August.

Shropshire Council – Poynton Road closure.*

Adrian Brown – report on Bollards.*

Jason Hughes – Poynton Road Lights

Dianne Dorrell – Rural Youth Activity Fund.*

Viv Marsh – People’s meadow.*

Gail Power – Town and Parish Council’s Forum.*

John Campion – Police report.*

Victoria Doran – Highways Issues.*

Resident – complaint about overgrowing brambles in Glebe

Trevor Creber – damage to fencing on cycle track

Dianne Dorrell – August newsletter.*

Police Commissioner’s Newsletter.*

Dianne Dorrell – report of issues raised at the Forum meeting.*

Councillor Leonard Sambrook - CIL

Sylvia Sampson – parking problems.*

Sydney Haynes – Volunteering.

Mary Howard – request for a grant for the Girl Guides.